

REGISTERED COMPANY NUMBER: 12117355 (England and Wales)  
REGISTERED CHARITY NUMBER: 1186375

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 December 2023  
for  
The Bucks Association for the Care of  
Offenders

Fizz Accounting Limited  
6a St Andrews Court  
Wellington Street  
Thame  
Oxfordshire  
OX9 3WT

The Bucks Association for the Care of  
Offenders

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for the Year Ended 31 December 2023

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The Bucks Association for the Care of  
Offenders

Report of the Trustees  
for the Year Ended 31 December 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

The Bucks Association for the Care of Offenders ("BACO") aims to help prevent re-offending and reduce recidivism. It does this by making small grants and providing educational and training materials and initiatives to serving prisoners, those released on temporary licence and to support ex-offenders living in the county of Buckinghamshire and Milton Keynes.

**ACHIEVEMENT AND PERFORMANCE**

The charity has successfully achieved the objects and has raised funds to enable this work to continue. The Board met three times (including once via Zoom). The AGM was held on 10th May 2023. The Directors/Trustees/Executive Committee have continued to steer BACO on a financially sound path.

**FINANCIAL REVIEW**

The following financial accounts show the result of the activities undertaken in the past year. A decrease of assets of £5,842 has been recorded. BACO's reserves policy is to maintain at least three months of the annual budgeted expenditure in cash reserves.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

BACO is a Charitable Company Limited by Guarantee. The Directors/Trustees of the charity fulfil various executive roles. There are no salaried staff and no offices. The number of Directors/Trustees shall not be less than three nor more than nine with a three-year term and may be appointed for a maximum of three terms.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Company number  
12117355 (England and Wales)

Registered Charity number  
1186375

Registered office  
Heart of Bucks  
New Road  
Weston Turville  
Aylesbury  
Buckinghamshire  
HP22 5QT

The Bucks Association for the Care of  
Offenders

Report of the Trustees  
for the Year Ended 31 December 2023

Trustees

C R Soames (Chair person, Fundraiser & Prisoner Support Volunteer)

J G Barclay (Governance)

C Donald (Membership Secretary)

A Muir (Prisoner Support Volunteer) - appointed 6 November 2023

R S Farwell (Education & Training Lead & Prisoner Support Volunteer)

F M Paine (Prisoner Support Volunteer) - died 3 August 2023

R Rossington (Grants Administrator)

C L Serjeant (Treasurer)

Honorary Personnel

President Countess Howe, HM Lord Lieutenant for Buckinghamshire

Independent Examiner

Fizz Accounting Limited

6a St Andrews Court

Wellington Street

Thame

Oxfordshire

OX9 3WT

Approved by order of the board of trustees on 18 March 2024 and signed on its behalf by:

C R Soames - Trustee

Independent Examiner's Report to the Trustees of  
The Bucks Association for the Care of  
Offenders

Independent examiner's report to the trustees of The Bucks Association for the Care of Offenders ('the Company')  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Park ACA

Fizz Accounting Limited  
6a St Andrews Court  
Wellington Street  
Thame  
Oxfordshire  
OX9 3WT

18 March 2024

The Bucks Association for the Care of  
Offenders

Statement of Financial Activities  
for the Year Ended 31 December 2023

	Notes	Unrestricted fund £	Restricted funds £	31.12.23 Total funds £	31.12.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		28,526	16,250	44,776	36,230
Other trading activities	2	5,560	-	5,560	1,808
<b>Total</b>		<u>34,086</u>	<u>16,250</u>	<u>50,336</u>	<u>38,038</u>
<b>EXPENDITURE ON</b>					
Raising funds		860	-	860	-
Charitable activities					
Costs of educational and training initiatives		428	9,502	9,930	-
Grants to organisations		-	-	-	3,080
Grants for individuals		35,769	6,522	42,291	20,157
Other		1,264	1,833	3,097	1,802
<b>Total</b>		<u>38,321</u>	<u>17,857</u>	<u>56,178</u>	<u>25,039</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(4,235)</b>	<b>(1,607)</b>	<b>(5,842)</b>	<b>12,999</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		35,278	7,605	42,883	29,884
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>31,043</u></u>	<u><u>5,998</u></u>	<u><u>37,041</u></u>	<u><u>42,883</u></u>

The notes form part of these financial statements

The Bucks Association for the Care of  
Offenders

Statement of Financial Position  
31 December 2023

	Notes	Unrestricted fund £	Restricted funds £	31.12.23 Total funds £	31.12.22 Total funds £
CURRENT ASSETS					
Cash at bank		31,043	5,998	37,041	42,883
		<u>31,043</u>	<u>5,998</u>	<u>37,041</u>	<u>42,883</u>
NET CURRENT ASSETS					
		<u>31,043</u>	<u>5,998</u>	<u>37,041</u>	<u>42,883</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		31,043	5,998	37,041	42,883
		<u>31,043</u>	<u>5,998</u>	<u>37,041</u>	<u>42,883</u>
NET ASSETS					
		<u>31,043</u>	<u>5,998</u>	<u>37,041</u>	<u>42,883</u>
FUNDS	5				
Unrestricted funds				31,043	35,278
Restricted funds				5,998	7,605
				<u>37,041</u>	<u>42,883</u>
TOTAL FUNDS				<u>37,041</u>	<u>42,883</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18 March 2024 and were signed on its behalf by:

C L Serjeant - Trustee

The Bucks Association for the Care of Offenders

Notes to the Financial Statements  
for the Year Ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	31.12.23	31.12.22
	£	£
Fundraising events	5,560	1,808

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

The Bucks Association for the Care of  
Offenders

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2023

4. COMPARATIVES (YEAR-END 31.12.22) FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	25,480	10,750	36,230
Other trading activities	1,808	-	1,808
Total	<u>27,288</u>	<u>10,750</u>	<u>38,038</u>
EXPENDITURE ON			
Charitable activities			
Grants to organisations	3,080	-	3,080
Grants for individuals	17,012	3,145	20,157
Other	1,802	-	1,802
Total	<u>21,894</u>	<u>3,145</u>	<u>25,039</u>
NET INCOME	5,394	7,605	12,999
RECONCILIATION OF FUNDS			
Total funds brought forward	29,884	-	29,884
TOTAL FUNDS CARRIED FORWARD	<u>35,278</u>	<u>7,605</u>	<u>42,883</u>

5. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
Unrestricted funds	35,278	(4,235)	31,043
Restricted funds			
Restricted funds - Thames Valley Community Fund	4,186	(4,186)	-
Restricted funds - Heart of Bucks	3,419	(3,419)	-
Restricted funds - City and Guilds of London Institute	-	5,998	5,998
	<u>7,605</u>	<u>(1,607)</u>	<u>5,998</u>
TOTAL FUNDS	<u>42,883</u>	<u>(5,842)</u>	<u>37,041</u>

The Bucks Association for the Care of  
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Notes to the Financial Statements - continued  
for the Year Ended 31 December 2023

5. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	34,086	(38,321)	(4,235)
Restricted funds			
Restricted funds - Thames Valley Community Fund	-	(4,186)	(4,186)
Restricted funds - Aldo Trust	750	(750)	-
Restricted funds - Heart of Bucks	-	(3,419)	(3,419)
Restricted funds - City and Guilds of London Institute	15,500	(9,502)	5,998
	<u>16,250</u>	<u>(17,857)</u>	<u>(1,607)</u>
TOTAL FUNDS	<u>50,336</u>	<u>(56,178)</u>	<u>(5,842)</u>

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
Unrestricted funds	29,884	5,394	35,278
Restricted funds			
Restricted funds - Thames Valley Community Fund	-	4,186	4,186
Restricted funds - Heart of Bucks	-	3,419	3,419
	<u>-</u>	<u>7,605</u>	<u>7,605</u>
TOTAL FUNDS	<u>29,884</u>	<u>12,999</u>	<u>42,883</u>

The Bucks Association for the Care of  
Offenders

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2023

5. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	27,288	(21,894)	5,394
Restricted funds			
Restricted funds - Thames Valley Community Fund	5,000	(814)	4,186
Restricted funds - Aldo Trust	750	(750)	-
Restricted funds - Heart of Bucks	5,000	(1,581)	3,419
	<u>10,750</u>	<u>(3,145)</u>	<u>7,605</u>
TOTAL FUNDS	<u>38,038</u>	<u>(25,039)</u>	<u>12,999</u>

6. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

7. RESTRICTED FUNDS - PURPOSE AND RESTRICTION ON FUNDS

Thames Valley Community Fund - Grants to ex-offenders with aim to reduce reoffending through education, employment and training within Buckinghamshire and Milton Keynes.

Heart of Bucks - Grants to ex-offenders with aim to reduce reoffending within Buckinghamshire, plus other support costs.

Aldo Trust - Grants to prisoners or recently released prisoners at no more than £25 per person for educational, welfare and employment purposes.

City and Guilds of London Institute - to develop an award bearing programme for prisoners to take the lead in providing enriched learning in the gym and where relevant, obtain the skills and qualifications to facilitate entry to an employment route in the fitness industry on release.

The Bucks Association for the Care of  
Offenders

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	44,776	36,230
Other trading activities		
Fundraising events	5,560	1,808
	<hr/>	<hr/>
Total incoming resources	50,336	38,038
EXPENDITURE		
Other trading activities		
Event costs	860	-
Charitable activities		
Costs of educational and training initiatives	9,930	-
Grants to institutions	-	3,080
Grants to individuals	42,291	20,157
	<hr/>	<hr/>
	52,221	23,237
Support costs		
Other		
Software, IT support and related costs	1,983	1,065
Insurance	583	523
Subscriptions	95	95
Sundries	436	119
	<hr/>	<hr/>
	3,097	1,802
Total resources expended	<hr/>	<hr/>
	56,178	25,039
Net (expenditure)/income	<hr/> <hr/>	<hr/> <hr/>
	(5,842)	12,999

This page does not form part of the statutory financial statements